

CCPC Board of Governors Meeting Minutes
Wednesday, September 11, 2019
Delores Bowman Auditorium
Call to order 6:03 pm

Roll Call

CCPC Board members present - Pamela Adams, Robert Brown, Michelle Burns, Ki-Afi Ra Moyo, Luwana Pettus-Oglesby, George Weatherby, Prencis Wilson.

CCPC Board members absent - Caroline Moore, Donald Washington

Ex Officio Members Present: Carrie Douglas, Dr. Philip Lichtenstein

Other: Domonic Hopson, CEO CCPC, Melba Moore, Commissioner CHD, Zach Southwood, Assistant City Solicitor, Phyllis Richardson, Yury Gonzales, M.D., Ronald Robinson, Virginia Scott

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	Meeting was called to order 6:02 p.m.		Robert Brown
Roll Call	Quorum – 7 of 9 with Late arrival of Ms. Moyo and Ms. Adams		Angela Bredestege
Minutes	No changes or discussion. Minutes accepted and filed.		Angela Bredestege
ws	Bylaw Amendment regarding addition of board members. The meeting was open for discussion about the language of the amendment. Discussion was held on various possible changes. Change to by-law in Article VII Section A – the word “annual” to “a”	Motion to Approve the Amendment to Article VII Section A of the Bylaws of the City of Cincinnati primary Care Governing Board. Motion: Adams 2 nd Pettus-Oglesby Passed: 7-0	Robert Brown
Board Members	Mr. Brown proposed the addition of Timothy Collier and Ashley Colmenero. Discussion concerning Ms. Colmenero’s conflict of interest that has been resolved with new employment. Mr. Southwood advised the Board that the Amendment to the Bylaws must still be taken to the Board of Health for approval. He advised that a committee review the bylaws and co-applicant agreement and make recommendations for appropriate changes. Dr. Lichtenstein asked for a list of items that the BOH must approve on behalf of CCPC. Is it possible to		

	develop a formal mechanism to allow these votes/types of matters to be handled?		
Presentation	Pregnancy and Low Birth Weight – Home Health Programs		Jill Byrd
Board Calendar	Final Review – including HRSA requirements and other mandatory items.		Domonic Hopson
100 Day Report	Recognition of the strength of the staff. Development of the SWOT Personal Vision: To eliminate Greater Cincinnati social economic and racial health disparities by providing high quality primary and preventative health care services. Clearly define organization priorities, standardized processes and procedures and begin a continuous pursuit of High Reliability. Strategic Priorities, Action Steps.		Domonic Hopson
Strategic Plan	The Health Department and CCPC are moving forward in unison with strategic planning. The BOH and CCPC will individually determine their individual focuses and they come together to finalize their independent strategic plan.		Domonic Hopson
Ambrose Clement Open House	October 24, 2019 from 4:00 to 6:00 p.m.		Domonic Hopson
HRSA Quality Award	Certificate of Achievement - \$129,000.00 Award		Domonic Hopson
Braxton Cann	We are working to expand from a single door to a double door to make the facility accessible to handicapped individual as well as the expansion of the sidewalk to add a ramp. The owner has not agreed to the ramp, but we are continuing to work towards a solution. The interior of the building is complete. We will have a grand opening once the work is complete.		
Centerprise	An efficiency study that was completed in 2016. We are reviewing our staffing ratios to make us more efficient. Reviewing the roles of the MA'S and RN's. Working to improve the organization and the levels of clinical service to improve the quality and outcome of our patients.		
Finance	City of Cincinnati Primary Care Fiscal Year 2020 Budget Summary.	Motion to Approve the 2019-2020 City of Cincinnati Primary Care Budget. Motion: Adams 2 nd : Wilson Passed: 7-0	
Credentialing and Privileging	Handout summary of the staff that were credentialed and privileged as well as Re-privileging Candidates.		Phyllis Richardson

Nursing	<p>Call Center Update. As of Monday, there is a nurse in the call center doing triage and chronic care management. The additional staff will come aboard over the next few weeks.</p> <p>We will begin nurse training in the health centers on case management.</p>		Virginia Scott
QI/QA	<p>Presentation of the CCPC and CHD Clinical QI Committee Meeting Summary.</p> <p>Specific Highlights: UDS Measures for Depression have continued to rise since 2016 and are currently at 85%, well above our goal and national average. Coronary Artery Disease: Lipid Therapy continues to increase from 83% in 2016 to 92% in 2018. Tobacco Use Screening is at 96%, above the National average of 88%, with an internal goal of 100%. With a great deal of work and commitment, the no-show rate has seen a 1% decrease and we hope to be below 20% soon.</p> <p>Discussion: Ms. Moyo – is there any surveys concerning vaping considering the heightened awareness on the issues of vaping? Also, there are radio promotions of the Juul product.</p> <p>Commissioner Moore: There is a report, that the Commissioner will share, that Interact produced concerning e-cigarettes. We are looking at pursuing grant opportunities and continuing to push information to the public concerning these products.</p> <p>Discussion: No-Show Rate: Staff is working hard to reach out to individuals about not showing for their appointment and working hard to contact patients to fill the slots. We are also working on counseling patients on their failure to show and what can be done to assist patients in getting to their appointments.</p> <p>Do we know how the no-show rate percentages translates into income? That is something we can calculate and a metric we want to have available. It is important for the staff and patients to know the impact for a no-show appointment. We are also reviewing campaigns for the health centers that show patients how we value them and their importance to our health centers and communities.</p>		Dr. Yury Gonzales
Commissioner Report	<p>Interact for Health, Talbert House and CHD pursuing a Grant with Hamilton County Mental Health Recovery Board. Interact for Health has a Grant opportunity concerning stigma associated with opioids. Continuing the marketing and radio campaigns. HRSA project officer is recommending funding of over \$3 Million. PHAB accreditation – the consultant contract is in process. Her scope of work</p>		Commissioner Moore

	will include a corrective action plan which has been approved.		
New Business	Joint CCPC and BOH Strategic Planning Retreat. First Ladies for Health – Family Health Day October 13, 2019.		

Meeting Adjourned 7:43 p.m.

Next Meeting Wednesday, October 9, 2019 – 6:00 p.m.

Angela Bredestege Date 10/9/19
Angela Bredestege, Board Clerk

Pamela J. Adams 10/9/19
Pamela J. Adams, Secretary